

Winter 2017

Standards of Excellence: A Fraternity & Sorority Members Guide

As a member of Greek Community at UCSB it is your individual responsibility to **attend 1-2 educational workshops** and **complete 6 hours of community service** per quarter as part of the Fraternity & Sorority Standards of Excellence program (SOE). **SOE serves as the annual recognition process for all fraternities and sororities at UCSB and YOUR PARTICIPATION MAKES THE DIFFERENCE!**

New Members:

- You will be informed by your council advisor (Jonathan Ng, Sophie Friedman or Wendy Cordova) about attending or signing up for a **New Member Education accreditation**.
- In addition to attending the assigned New Member Orientation led by your council advisor during your new member quarter, you will be expected to **attend 1-2 other educational workshops** during Fall 2016. After your new member quarter, you should continue to complete 1-2 educational workshops per quarter.
- By the end of the year (Spring 2017), you should be on track to **complete 5 educational workshops total**.
- Complete a **minimum of 6 hours of community service** and submit the Community Service Member Verification Form to your chapters' community service chairperson, to be turned in to the Office of Student Life each quarter.

Initiated Members:

- You are expected to RSVP and **attend 1-2 educational workshops per quarter**.
- By the end of the year (Spring 2017), everyone you should be on track to **complete 5 educational workshops total**.
- Complete a **minimum of 6 hours of community service** and submit the Community Service Member Verification Form to your chapters' community service chairperson, to be turned in to the Office of Student Life each quarter.

Chapter Officers:

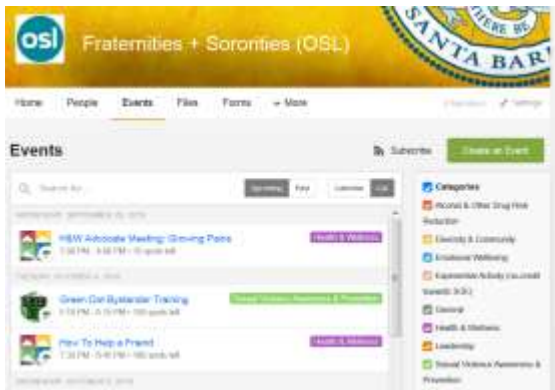
- We will be tracking attendance and can provide lists before the quarter ends to help you keep your chapter accountable
- We will also provide you list of members who did not attend programs.
- **There are enough seats provided for each educational topic for ALL fraternity and sorority members and new members to attend their required workshops.** However, *space in individual sessions is limited* so we encourage you to help your members register by **January 24th at 5 PM** if they would like to attend specific topics or register with friends.
- Compile community service hours using the Community Service Member Verification Form and submit all forms, chapter summary and philanthropy report to the Office of Student Life by Friday of Week 10 each quarter.
- Communicate with your advisor for questions/concerns – we are here to help!

Winter 2017

Standards of Excellence: A Fraternity & Sorority Members Guide

HOW TO SIGN UP FOR THE PROGRAM

1. Go to the [UCSB Fraternities + Sororities portal on OrgSync](http://tinyurl.com/jyx226t) (<http://tinyurl.com/jyx226t>)



2. Log in to OrgSync using your UCSB Net ID and password.
3. Browse the various educational offerings and RSVP for 1-2 sessions for this quarter by clicking on the event title, then indicating “Yes” to attendance. Space for each session is limited to 90 seats, so please sign up at your earliest convenience.
4. Add the training to your schedule/planner immediately. Note the location of the event (each session is scheduled in a different venue). Please change your RSVP to “No” within 24 hours before the event if your availability changes and you will not attend your originally scheduled session. Sign up for a different educational session that works with your schedule.

IMPORTANT INFORMATION:

- Sessions are scheduled Weeks 2 – 8, Tuesday - Thursday throughout Winter Quarter 2016.
- These educational workshops have been specifically developed by our UCSB partners for fraternity and sorority education. Therefore, **only programs on this calendar will count for credit toward SOE**. Have you heard of a program that you think we should include on the calendar? Email your council advisor to suggest that we count it for credit and we will confer with the OSL team.
- ***TIP***: You should RSVP to different workshop categories each time you RSVP! Categories are labeled when you RSVP for the event via OrgSync – use the checklist to help you keep track of which ones you’ve completed (although we track attendance so if you forget we can help!)
- “Experiential Activities” are special programs that are beneficial to you as a Gaucho or special events that we thought you might find helpful as a UCSB student. Some of these programs are hosted by other departments and we cannot offer credit because the event is open to the public with no RSVP system which means we can’t *really* guarantee you a spot. So if you are interested come early & enjoy the fun!
- **Priority deadline for registration is January 24th at 5 PM.**

Winter 2017

Standards of Excellence: A Fraternity & Sorority Members Guide

Fraternity & Sorority Member SOE Checklist | 2016-17

Annual Educational Workshop Requirements per member	
	Attend 5 of 6 SOE Workshop
	Alcohol & Other Drug Risk Reduction
	Diversity & Community
	Emotional Wellbeing
	Health & Wellness
	Leadership
	Sexual Violence Awareness & Prevention
	<i>New Members: New Member Education (hosted by council advisor)</i>

Fall Quarter Requirements	
	RSVP to 2 educational workshops via OrgSync by October 14 th at 11:59PM
	Submit 6 community service hours to Community Chairperson
	<i>New Members – attend New Member Education Orientation assigned by your council advisor</i>

Winter Quarter Requirements	
	RSVP to 2 educational workshops via OrgSync by January 24th at 5 PM.
	Submit 6 community service hours to Community Chairperson
	<i>New Members – attend New Member Education Orientation assigned by your council advisor</i>

Spring Quarter Requirements	
	RSVP to 1 educational workshops via OrgSync
	Submit 6 community service hours to Community Chairperson
	<i>New Members – attend New Member Education Orientation assigned by your council advisor</i>

Winter 2017
Standards of Excellence: A Fraternity & Sorority Members Guide
Completion of Hours Verification Form

Name: _____ Perm: _____

Chapter/Affiliation: _____

Quarter: _____ Year: _____

Email: _____

Organization/Agency Volunteered for	# of Hours Served	Signature of Agency Member

***NOTE TO AGENCY MEMBER:** By signing this form, you are verifying that the above number of hours and amount of volunteers indicated are correct.

Signature of Chapter Member: *By signing this form, you are signing a contract that this is the correct number of hours you have completed this quarter. If any of this information is incorrect or falsified, your chapter's standing within the University could be negatively affected.*

Name: _____ Date: _____

****Please attach any supplemental documents and/or proof of community service hours completed to this sheet before submission. If these documents are not stapled, this form will not be counted toward your chapter's total.**